



**Certified Public Accountants + Advisors**

**Holman Frenia Allison, PC, Certified Public Accountants and Advisors (HFA), is headquartered in Central New Jersey. The firm services a diverse client base within the tri-state area providing highly personalized and comprehensive accounting, audit, tax and business consulting services.**

**HFA is seeking interns for their Tax Department to join their team of professionals. Candidate must be a hardworking and self-motivated team player.**

### **Tax Internship**

In this role you will:

- Use the firm's software to scan tax return documents into preparation software.
- Assist the Tax Department with the preparation of tax returns.
- Perform other duties as needed.

To become a part of this dynamic organization, you must possess the following:

- Currently enrolled in an accredited College/University as an Accounting Major/Concentration.
- Successfully completed Intermediate Accounting I and Individual Income Tax course
- Knowledge of general accounting principles.
- Proficient in use of computers and Microsoft Excel and Word.
- Ability to communicate clearly and concisely.
- Must be able to work a minimum of two (2), eight (8) hour work days, Monday – Friday as well as Saturday.
- Reliable transportation to work from various firm locations.

To apply, please submit your resume to [careers@hfacas.com](mailto:careers@hfacas.com)

HFA provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics.